

# Corporate and Communities Scrutiny Panel

13 July 2022

Quarter 4

Forecast Outturn 2021/22

# Q4 Financial Position – COACH & CEU

COACH & CEU	2021-22 Gross Budget Q4	2021-22 Net Budget Q4	2021-22 Forecast Outturn Q4	2021-22 Actual Variance Q4	2021-22 Forecast Variance Q3	2021-22 Forecast Variance Q2	2021-22 Forecast Variance Q1
	£'000	£'000	£'000		£'000	£'000	£'000
COACH - Management	580	222	204	-18	10	-2	-6
Legal and Democratic Services	8,154	5,168	5,399	231	136	20	-55
Commercial Management	3,441	979	774	-205	-205	1	3
Property Services	8,744	359	-434	-793	-4	43	44
Digital, IT and Customer Services	9,429	737	729	-8	52	-4	7
Transformation & Change Team	311	0	0	0	0	0	0
<b>TOTAL COMMERCIAL &amp; CHANGE</b>	<b>30,659</b>	<b>7,465</b>	<b>6,672</b>	<b>-793</b>	<b>-11</b>	<b>58</b>	<b>-7</b>
Engagement & Communications	1,006	366	255	-111	-78	-42	-46
Health & Safety	357	24	25	1	-14	-19	-43
HR-Core	4,375	332	206	-126	42	5	-81
Financial Services	5,605	1,418	1,417	-1	0	0	0
Chief Executive	439	434	422	-12	-6	-8	-8
<b>TOTAL CHIEF EXECUTIVE UNIT</b>	<b>11,782</b>	<b>2,574</b>	<b>2,325</b>	<b>-249</b>	<b>-56</b>	<b>-64</b>	<b>-178</b>

# Key Headlines COACH

The Q4 year end position for COACH is an improvement to that reported at Q3, with an underspend of c£0.8m.

The favourable movement is due to one off savings relating to cleaning, reactive and planned maintenance and utility savings which have been delivered by reduced usage of properties through the pandemic

In summary the other key variations to budget are

- Overspend within Legal Services due to additional pressures which has required additional agency costs, specifically within the commercial legal team.
- Underspend within Business & Executive Support due to in-year vacancies and additional one-off income supporting the Research function (shown in Commercial Management).

# Key Headlines COACH & CEU

CEU underspent its budget by £249k which is also an improvement to Q3.

The key variances relate to

- Underspend in HR relating to the temporary suspension of the Talent Management Programme
- Underspend within Contents & Communications due to a combination of reduced staffing costs and additional income from one-off grants and capital funding

# Q4 Financial Position – Communities

Communities Revenue Forecast	2021-22 Gross Budget Q4	2021-22 Net Budget Q4	2021-22 Forecast Outturn Q4	2021-22 Actual Variance Q4	2021-22 Forecast Variance Q3	2021-22 Forecast Variance Q2	2021-22 Forecast Variance Q1
	£'000	£'000	£'000		£'000	£'000	£'000
Strategic Libraries	12,453	4,268	4,187	-81	139	139	0
Museum Services	776	657	657	0	-2	-1	2
Archives & Archaeology	3,649	1,514	1,511	-3	83	96	95
Greenspace & Gypsy Services	1,841	196	288	92	43	0	0
Community Services Leadership Team	207	207	217	10	7	-2	-2
Registration & Coroner	2,212	881	644	-237	0	0	0
Public Analyst	69	2	16	14	0	0	0
Trading Standards	871	122	122	0	-14	-5	-12
Communities and Partnerships	14,628	2,768	2,224	-544	-265	-265	-265
<b>TOTAL COMMUNITIES</b>	<b>36,706</b>	<b>10,615</b>	<b>9,866</b>	<b>-749</b>	<b>-9</b>	<b>-38</b>	<b>-182</b>

# Key Headlines Communities

The year end position is an improvement to Q3 with an underspend of c£0.7m

Key variances are:-

- Children's Commissioning & Partnerships – Budget for staffing not utilised in year as staff seconded to work on the impact of the pandemic, thereby funded by one-off covid grant
- Children's Services Buildings and Pensions - Underspend on the cost of delivering building maintenance and savings relating to under-occupancy
- Additional building maintenance, fly tipping and sewerage issues within Gypsy Services
- Underspend in libraries due to a one-off insurance rebate and reduction in facilities costs which have mitigated the loss of rental income at the Hive
- Increased income in Registrations for wedding ceremonies